Lawler Public Library Board Meeting

Special Meeting

Lawler Library

4:30 p.m. Wednesday, May 17, 2023

Meeting was called to order by Renea Huinker at 4:32 p.m.

Members present: Renea Huinker, Steve Lynch, Librarian Cathy Humpal, Jane Lynch and Sandy Busta

Absent: Cathy Stevens

Approval of Agenda: Steve made motion to approve and Sandy seconded it. Motion carried.

Approval of Minutes: Jane made motion to approve minutes of our regular meeting held May 8, 2023, and Steve seconded it. Motion carried.

Financial Report: N/A

Unfinished Business:

1. Library Expansion: The proposal letter received from FEH Design was reviewed by the Board members present. Two fee options were given for their services: $2,500 for a virtual meeting and $3,500 for an in-person meeting. After some discussion, Steve made the motion to accept the bid for $2,500 for the virtual meeting. Sandy seconded the motion. Motion carried. Renea had created a draft copy of the Space Utilization Grant application using the information from FEH Design’s proposal letter. Each line item was reviewed and discussed with some additions being made to the draft copy. General consensus was to complete the application with the additions and submit to the State of Iowa Library as soon as possible. Renea indicated the application would be submitted the next day.
2. Library Trustee: As Cathy Stevens has chosen not to renew her term that expires on June 30, 2023, Cathy Humpal had created a listing of potential candidates to replace Cathy S. Cathy H’s listing was discussed and several candidates were chosen to be approached for Cathy S’s replacement. Renea will be working from this listing and contacting these candidates before the next meeting. The candidate who accepts the position will need to be approved by the town council at the June 5th council meeting.

Meeting adjourned at 5:15 p.m.

Next meeting is Monday, June 5 @ 4:30 p.m.