**Lawler Public Library Board Meeting**

Meeting Minutes

February 3, 2020

Steve Lynch called the meeting to order at 4:30 p.m.

Members Present: Barb Bentley, Linda Anderson, Librarian Cathy Humpal, Cathy Stevens, Steve Lynch and Renea Huinker

Renea made a motion to approve the agenda; Cathy S seconded it. Motion carried.

President’s Comments: None.

The minutes of the previous meeting were submitted with no changes.

Financial Report: Barb made a motion to pay January expenses; Linda seconded it. Motion carried. Waterloo Courier cost has dropped to $100 for 13 weeks after deleting Sunday subscription.

Unfinished Business:

1. Ordinance and Policy Book: Cathy H to check with City Clerk regarding when the City will be changing any of their ordinances. Tabled decision as to whether we will make any change in library’s ordinance regarding adding a rural trustee as we are currently following ordinance as stated.

New Business:

1. Election- Secretary: Linda nominated Renea, Cathy S seconded nomination. Motion carried.
2. Cathy H asked that a Trustee sign off on her monthly time card before it is submitted to the City Clerk. Steve will work with Cathy H on this.

Librarian’s Report:

1. Circulation Report: the report was reviewed.
2. Programs: In January Cathy H went on 2 daycare visits and there was Book Club.

Cowboy Poetry event was well attended. Waiting to hear back from Lions Club on profit figures.

1. Trustee Training: None this month. Cathy H indicated upcoming training will be reviewing policies.

Next meeting: Monday, March 3, 2020 @ 4:30 p.m.

Meeting adjourned at 4:55 p.m.