**Lawler Public Library Board Meeting**

Meeting Minutes

January 4, 2021

Steve Lynch called the meeting to order at 4:28 p.m.

Members Present: Barb Bentley, Librarian Cathy Humpal, Steve Lynch, and Renea Huinker

Renea made a motion to approve the agenda. Barb seconded it. Motion carried.

President’s Comments: None.

Prior Meeting Minutes: No corrections made.

Financial Report: Barb made a motion to pay December expenses; Renea seconded. Motion carried.

Unfinished Business: None

New Business:

1. Discuss Opening Library to the Public: Cathy H indicated to the Board that she is personally comfortable with having patrons in the Library at this time. After a short discussion, the Board agreed to her request to resume full indoor services, however, she is to make sure that each patron does wear a mask. The Library will provide masks to those who do not come in with one. Social distancing will still be practiced.

Librarian’s Report:

1. Circulation Report: the report was reviewed. Numbers are typically down during December. This year there were a few more closed days due to the holidays and some vacation time being used.
2. Programs: No Book Club in December. The Library donated 100 coloring bags to the Lions Club for their Santa event and Cathy H also organized Christmas themed coloring sheets for the kids. She is looking into other ideas so we can continue providing activity sheets for the children.
3. Trustee Training: For a 10 minuteTrustee training, the Board reviewed pages 2-7 in the Library policy book. Several updates were suggested to be made to bring those pages current.

Next meeting: Monday, February 1, 2021 @ 4:30 p.m.

Meeting adjourned at 4:52 p.m.