**Lawler Public Library Board Meeting**

Meeting Minutes

June 7, 2021

Steve Lynch called the meeting to order at 4:30 p.m.

Members Present: Librarian Cathy Humpal, Steve Lynch, Linda Anderson, Barb Bentley and Renea Huinker. Cathy Stevens arrived at 4:40 p.m.

Approval of Agenda: Barb made a motion to approve the agenda. Linda seconded it. Motion carried.

Prior Meeting Minutes: No corrections made.

Financial Report: After the review of expenses, Linda made a motion to pay May expenses that were presented; Cathy S seconded. Motion carried. It was noted that there will probably be one more Windstream billing due to the date of our cancellation from Windstream.

Unfinished Business: Internet and phone changeover to Hawkeye Interconnect

 Jeremy Humpal was present to explain and answer questions for the Board members regarding what is causing the connection issues the library has experienced since switching over to Hawkeye Interconnect. After some discussion, Barb made the motion and Linda seconded it to authorize Cathy H to discuss the situation with the City Council at their meeting this evening. Motion was carried. Cathy H was instructed to propose to the council that each entity needs to have its own outside box connection with Hawkeye. This will be the safest way for both entities to safeguard their networks. The library board also authorized Jeremy to contact Hawkeye Interconnect and work with them in regards to setting up 3 networks for us. One for the library, one for the devices (PCs and printers) and the other for the Guest WiFi. Jeremy was authorized to order any equipment needed to get our networks set up as needed based on the estimated option costs he had presented to the board.

New Business: Tabled discussion for library acquiring a credit card.

Librarian’s Report:

1. Circulation Report: the report was reviewed. Foot traffic is holding steady.
2. Programs: Book Club met in May. The traveling Iowa Women display generated interest while on display in the community room. This year’s summer program for kids will be on a “come and go” basis. Cathy H has activities set up for the kids to complete while in the library. There won’t be any formal weekly time set for the program this year.
3. Trustee Training: Cathy H shared 2 release forms she would like to attach to the Photography & Videography Policy. One is for Adults and the other is for Minors. The Board agreed both releases are needed and would be beneficial to be included with the policy.

Next meeting: Tuesday, July 6, 2021 @ 4:30 p.m.

 Meeting adjourned at 5:08 p.m.