**Lawler Public Library Board Meeting**

Meeting Minutes

October 5, 2020

Steve Lynch called the meeting to order at 4:30 p.m.

Members Present: Barb Bentley, Librarian Cathy Humpal, Steve Lynch, Linda Anderson and Renea Huinker

Linda made a motion to approve the agenda. Renea seconded it. Motion carried.

President’s Comments: None.

Prior Meeting Minutes: No corrections made.

Financial Report: Barb made a motion to pay September expenses; Linda seconded. Motion carried.

Cathy H informed the board that the “Other Supplies” expense account correction was to be approved at City Council meeting this evening. We will see the correct figure in our next meeting’s finances.

Unfinished Business: Director’s Review

Trustees present handed in their individual review comment sheets to Steve. Steve gave a quick run through report on the ratings of each category during the meeting and then gave the review sheets to Cathy H for her to read through. It was mentioned that although this past year was very challenging with the pandemic, we were very fortunate that Cathy H was providing service to our patrons -

using the guidelines given by the state.

New Business: None

Librarian’s Report:

1. Circulation Report: the report was reviewed. Cathy H is still offering curbside service to anyone who would request it. There has been some computer use now as patrons are starting to come in more. We are still limiting the number of patrons be in the library at one time.
2. Programs: Book Club is meeting. Cathy H is considering making Halloween bags for the children to come in and pick up.
3. County Librarians’ Meetings: Cathy H gave the Trustees a sheet listing the County contract meeting dates. Trustees are encouraged to attend the Zoom meeting to be held on October 21st. Next meeting we will begin discussing next year’s Lawler library budget.
4. Trustee Training: None.

Next meeting: Monday, November 2, 2020 @ 4:30 p.m.

Meeting adjourned at 4:46 p.m.